Last Updated: July 6, 2004

## Fingerprint Card – Used for Nursing Home and Home Health Agency Employees Only (DO NOT USE THIS CARD FOR VOLUNTEERS)

APPLICANT	LEAVE BLANK	TYPE OR PRINT ALL INFORMATION IN BLACK LAST NAME NAM FIRST NAME MIDDLE NAME				LEAVE BLANK		
		Doe	Jane	D	Denise			
SIGNATURE OF PERSON FINGERPRI	NTED	ALIASES AKA	O R	CUNEUNC	37			
RESIDENCE OF PERSON FINGERPRINTED  1777 N. Avenue W., Charleston , SC 29000		Phil Smith	Ľ	SCNFHHC9Z PL 105-277 COLUMBIA, SC			DATE OF BIRTH DOR	
				COLUMBIA	A, SC		DATE OF BIRTH DOB Month Day Year 01 25 1958	
1/// N. Avenue w.	, Charleston , SC 29000	CITIZENSHIP CIZ	. <u>\$E</u> X	RACE HGT.	WGT. EYES	HAIR	PLACE OF BIRTH POB	
DATE SIGNATURE OF OFFICIAL TAKING FINGERPRINTS		YOUR NO. OCA	SA F	B 65"	120 BN		Pickens, SC	
EMPLOYER AND ADDRESS		License #NCF-000						
XYZ Nursing Home		FBI NO. FBI						
501 Elmwood Ave., Charleston, SC 29000		ARMED FORCES NO. MNU				1		
REASON FINGERPRINTED		SOCIAL SECURITY NO. SOC						
Nursing Home, Employee		000-00-0000	)	REF.				
•		MISCELLANEOUS NO.	MNU					
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1, R. THUMB	2. R. INDEX	3. R. MIDDLE		4. R. RING		5. R.	LITTLE	
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6. L. THUMB	7. t. INDEX	8. L. MIDDLE		9. L. RING		10. L.	LITTLE	
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LEFT FOUR FIN	l, Thumb	R. THUMB	R	RIGHT FOUR FINGERS TAKEN SIMULTANEOUSLY				
LET TOOK THE	1	1	l .					

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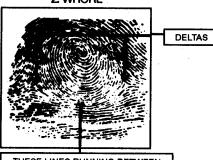
## FEDERAL BUREAU OF INVESTIGATION UNITED STATES DEPARTMENT OF JUSTICE CJIS DIVISION/CLARKSBURG, WV 26306

1. LOOP

# CENTER OF LOOP

THE LINES BETWEEN CENTER OF LOOP AND DELTA MUST SHOW

#### 2. WHORL



THESE LINES RUNNING BETWEEN DELTAS MUST BE CLEAR

#### 3. ARCH



ARCHES HAVE NO DELTAS

FD-258 (FIEV. 5-11-99) TUS. GPO: 2002 491-378/40027

#### **APPLICANT**

TO OBTAIN CLASSIFIABLE FINGERPRINTS:

- 1. USE BLACK PRINTER'S INK.
- 2. DISTRIBUTE INK EVENLY ON INKING SLAB.
- 3. WASH AND DRY FINGERS THOROUGHLY.
- 4. ROLL FINGERS FROM NAIL TO NAIL, AND AVOID ALLOWING FINGERS TO SLIP.
- 5. BE SURE IMPRESSIONS ARE RECORDED IN CORRECT ORDER.
- NOTATE IN THE APPROPRIATE FINGER BLOCKS IF APPLICANT IS MISSING ONE OR MORE FINGERS FOR ANY REASON.
  IF NOT MISSING, ALL TEN IMPRESSIONS MUST BE PROVIDED WITH SCARS AND DEFORMITIES NOTATED.
- IF SOME PHYSICAL CONDITION MAKES IT IMPOSSIBLE TO OBTAIN PERFECT IMPRESSIONS, SUBMIT THE BEST THAT CAN BE OBTAINED.
- .8. EXAMINE THE COMPLETED PRINTS TO SEE IF THEY CAN BE CLASSIFIED, BEARING IN MIND THAT MOST FINGERPRINTS FALL INTO THE PATTERNS SHOWN ON THIS CARD (OTHER PATTERNS OCCUR INFREQUENTLY AND ARE NOT SHOWN HERE).

#### THIS CARD FOR USE BY:

- 1. LAW ENFORCEMENT AGENCIES IN FINGERPRINTING APPLI-CANTS FOR LAW ENFORCEMENT POSITIONS\*
- 2. OFFICIALS OF STATE AND LOCAL GOVERNMENTS FOR PURPOSES OF EMPLOYMENT, LICENSING, AND PERMITS, AS AUTHORIZED BY STATE STATUTES AND APPROVED BY THE ATTORNEY GENERAL OF THE UNITED STSTES. LOCAL AND COUNTY ORDINANCES, UNLESS SPECIFICALLY BASED ON APPLICABLE STATE STATUTES DO NOT SATISFY THIS REQUIREMENT.
- 3. U.S. GOVERNMENT AGENCIES AND OTHER ENTITIES REQUIRED BY FEDERAL LAW.\*\*
- 4. OFFICIALS OF FEDERALLY CHARTERED OR INSURED BANKING INSTITUTIONS TO PROMOTE OR MAINTAIN THE SECURITY
  OF THOSE INSTITUTIONS.

#### INSTRUCTIONS:

- •1. PRINTS MUST FIRST BE CHECKED THROUGH THE APPRO-PRIATE STATE IDENTIFICATION BUREAU, AND ONLY THOSE FINGER-PRINTS FOR WHICH NO DISQUALIFYING RECORD HAS BEEN FOUND LOCALLY SHOULD BE SUBMITTED FOR FBI SEARCH.
- 2. PRIVACY ACT OF 1974 (PL. 93-579) REQUIRES THAT FEDERAL STATE, OR LOCAL AGENCIES INFORM INDIVIDUALS WHOSE SOCIAL SECURITY NUMBER IS REQUESTED WHETHER SUCH DISCLOSURE IS MANDATORY OR VOLUNTARY, BASIS OF AUTHORITY FOR SUCH SOLICITATION AND USES WIHICH WILL BE MADE OF IT.
- \*\* 3. IDENTITY OF PRIVATE CONTRACTORS SHOULD BE SHOWN IN SPACE "EMPLOYER AND ADDRESS". THE CONTRIBUTOR IS THE NAME OF THE AGENCY SUBMITTING THE FINGERPRINT CARD TO THE FBI.
- FBI NUMBER, IF KNOWN, SHOULD <u>ALWAYS</u> BE FURNISHED IN THE APPROPRIATE SPACE.

MISCELLANEOUS NO. - RECORD: OTHER ARMED FORCES NO. PASSPORT NO. [FP], ALIEN REGISTRATION NO. (AR), PORT SECURITY CARD NO. (PS), SELECTIVE SERVICE NO. (SS) VETERANS' ADMINISTRATION CLAIM NO. (YA).

LEAVE THIS SPACE BLANK